CIRCULAR NO. 2019/6

06 November 2019

Kindly place on your staff notice board for the attention of your employees

Attention: All Employers and Employees in the Metal and Engineering Industry

RE: COUNCIL LEVIES PAYABLE IN TERMS OF THE REGISTRATION AND ADMINISTRATION EXPENSES COLLECTIVE AGREEMENT

This serves to inform you that the Minister of Employment and Labour has renewed the Registration and Administration Expenses Collective Agreement (published in Government Notice R.677 of 26 August 2011), in terms of Section 32A (2) of the Labour Relations Act with effect from 28 October 2019.

All Employers in the scope of the Council are obliged to deduct and pay to the Council the contributions as reflected in the table below with effect from 28 October 2019:

<table>
<thead>
<tr>
<th>Employee Contribution</th>
<th>Employer Contribution</th>
<th>Total Contribution</th>
<th>Applicability</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>WEEKLY</td>
<td>MONTHLY</td>
<td>WEEKLY</td>
</tr>
<tr>
<td>ADMINISTRATION LEVY</td>
<td>R 1.72</td>
<td>R 7.45</td>
<td>R 1.72</td>
</tr>
<tr>
<td>DISPUTE RESOLUTION LEVY</td>
<td>R 0.82</td>
<td>R 2.68</td>
<td>R 0.82</td>
</tr>
</tbody>
</table>

Where the total contribution payable to the Council in respect of the Administration Levy is less than R175 per month, the Employer shall make up the amount to R175 and pay this over to the Council.

The Monthly Contribution forms will be amended and dispatched by MIBFA to all Employers in the industry.

Yours sincerely,

Sicelo Nduna
Council Secretary (Chief Executive Officer)